

29 January 2015

SPECIAL MEETING MINUTES
BOATHOUSE/HAINS PARK IMPROVEMENTS COMMITTEE
7:30 p.m., MEETING HALL, OLD LYME TOWN HALL

PRESENT

PG	Paul Gianquinto	Co-Chairman
PF	Paul Fuchs	Co-Chairman
BS	Brian Schuch	Secretary
KB	Ken Biega	
RD	Bob Dunn	
GH	Greg Hack	
JP	John Parker	
JF	John Flower	Ex-Officio
BR	Bonnie A. Reemsnyder	Ex-Officio
JR	John Rhodes	Ex-Officio
SS	Skip Sibley	Ex-Officio

ABSENT

DB	Don Bugbee	
PC	Phil Carney	
RR	Rob Roach	
NP	Nina Peck	Architect
BR	Brian Ross	Architect

PUBLIC

SD	Steve Dix
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CALL TO ORDER> PG 7:35 p.m.

#1 SET REGULAR MEETING SCHEDULE FOR 2015

PG reported that the Town Clerk had requested the BHPIC meeting schedule for 2015; all meetings in 2014 had been special meetings, scheduled as required to meet the needs of the design process. **GH** suggested the second Thursday of each month and all present concurred. Special meetings can still be scheduled if a need arises.

#2 DEVELOPE REVISED PROJECT SCHEDULE

KB suggested the following milestone dates be established to support a 1 Nov 15 construction start:

Advertise Project	1 Sep 15
Bids Due	22 Sep 15
Complete Scope Reviews	28 Sep 15
Present to P&R Commission	1 Oct 15
Present to BOS	4 Oct 15 & 19 Oct 15

#3 CORRESPONDENCE

PG will draft a reply to the letter received from Nancy Hutchinson based on discussions held during the meeting relative to toilet rooms, and circulate for all to review.

#4 REVIEW EXPENDITURES TO DATE

PG distributed a list of all BHPIC expenditures to date, provided by the Town's Finance Director, attached. The 2 Jul 14 item to Focus Tool & Engineering in the amount of \$29,325.00 was a refundable deposit to secure a manufacturing slot for the proposed boat rack system; this deposit is being returned and the price of the racks will be adjusted to suit the final boathouse configuration.

RD will provide examples of a financial reporting format used for the Town Woods project which tracked STEAP and Town expenditures.

BR will confirm which items have been submitted to the State for reimbursement.

#5 REPORT ON P&R MASTER PLAN PROGRESS

JF reported that the P&R Commission was willing to relocate the basketball court to a location between the existing toilet building and the expanded boathouse access drive. They felt it could be orientated either perpendicular or parallel to the Post Road, and that could be decided later.

JF reported that if the boathouse were strictly S2 usage, new toilets would not be required because the existing toilet building was within 350' of all points within the proposed footprint. He felt the existing toilet building could be modified to extend its operating season to match the LOLHS rowing season.

JF reported that the existing building (foundation, slabs and framing) were in good condition and that several options were possible, including but not limited to:

- Retaining the existing building and building a stand-alone structure to the south,
- Retaining the existing structure and building an S2 addition to the south,
- Retaining the existing structure and building an attached addition to the south, with a rated wall to separate usages.

#6 DOCK REPLACEMENT

GH reviewed the dock pricing received previously for the following systems/types;

- a. Pressure treated wood with HDPE floatation,
- b. High-freeboard HDPE general purpose modules,
- c. Low-freeboard HDPE modular rowing docks.

He reported that the OLRA had received donations sufficient to pay for the low-freeboard rowing docks and the Committee's consensus was that the docks should be ordered for installation in the spring. **GH** to follow up with final pricing and site-specific installation recommendations for the Rogers Lake conditions.

#7 REFINE PROGRAM TO MEET LOLHS & TOWN REQUIREMENTS

A general discussion was held which included the following:

- a. **RD** confirmed that the P&R Commission did not want to replace the existing toilet building with expanded toilet facilities in the boathouse because they would be too far from the beach activities and parental supervision.
- b. **JR** stated that Region 18 did not want to be responsible for any spaces that would be open to the general public, e.g. if a training room is built and opened to the Town for general use.
- c. **SD** suggested maintaining the 16' north bay with boat storage on one wall only, adding overhead storage for less frequently used boats in the exiting south bay and adding another bay along the south wall of the existing boathouse.
- d. **JR** suggested revising/finalizing the program prior to spending time redesigning the floorplan.

#8 NEW BUSINESS

None.

#9 APPROVAL OF MINUTES

MOTION> PG (BS) To approve the 11 Dec 14 meeting minutes as amended. 5-0-2.

#10 PUBLIC COMMENTS

None.

#11 ADJOURNMENT

MOTION> BS (PF) 9:49 p.m. 7-0-0

The next meeting is scheduled for 12 Feb 15.

Fund 15 - Hains Park Boathouse

Date	Vendor	Description	Amount
5/19/2014	Shoreline Sanitation	Inspection Report	420.00
6/12/2014	Nina Cuccio Peck Architect	Architect	8800.00
7/2/2014	Focus Tool & Engineering	75% deposit on boat racks	29325.00
7/24/2014	The Day	Advertising	127.60
8/18/2014	BSC	Surveying	6000.00
8/27/2014	Nina Cuccio Peck Architect	Architect	8300.00
9/8/2014	Nina Cuccio Peck Architect	Architect	500.00
9/19/2014	Nina Cuccio Peck Architect	Architect	7700.00
11/6/2014	Nina Cuccio Peck Architect	Architect	7700.00
11/6/2014	The Day	Advertising	617.70
11/12/2014	Ciel Inc		157.50
11/12/2014	Nina Cuccio Peck Architect	Architect	416.89
12/8/2014	The Day	Advertising	188.50
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